

Appendix 1

	Budget 23/24	Forecast Outturn 23/24	Forecast Variance 23/24	Proposed Budget 24/25	Notes
	£	£	£	£	
Income					
Fees & Charges	145,000	147,427	2,427	145,000	Actuals: 19/20 £145k, 20/21 £115k, 21/22 £115k, 22/3 £151k.
S.11 Stamping Fees	1,000	0	-1,000	0	Done by Trading standards team now.
Levy on Constituent Authorities	238,584	238,584	0	245,742	3% increase 24/25.
Total Income	384,584	386,011	1,427	390,742	
Expenditure					
<i>Employees</i>					
Direct Pay	262,864	242,394	-20,470	249,069	Vacant Laboratory Manager post partially offset by senior staff acting up. New structure now in place.
Indirect Pay	4,000	5,984	1,984	4,000	23/24 staff training.
	266,864	248,378	-18,486	253,069	
<i>Premises</i>					
Repairs & Maintenance	15,000	9,030	-5,970	15,000	
Utilities	31,500	38,245	6,745	38,000	Electricity & gas charges increased.
Rent	4,000	8,320	4,320	4,160	23/24 includes delayed 22/23 rent.
Rates	8,866	9,899	1,033	10,000	
Other	12,700	14,436	1,736	15,000	Refuse disposal, Contract cleaning, Security & Premises insurance.
	72,066	79,930	7,864	82,160	
<i>Transport</i>					
Car Allowances	500	0	-500	0	
Travel Costs	0	1,524	1,524	500	23/24 travel to training courses.

Vehicle Running Costs	1,000	1,405	405	1,500	Repairs, fuel, tax & insurance.
	1,500	2,929	1,429	2,000	
<i>Supplies & Services</i>					
Furniture & Equipment	21,000	17,323	-3,677	21,000	
Equipment Lease - Hire Or Rent	11,000	4,478	-6,522	7,000	Weighbridge testing.
UKAS Fees	9,000	6,519	-2,481	7,000	
Telephones	1,000	1,196	196	1,200	
Printing & Stationery	2,000	1,638	-362	2,000	
Insurance	5,000	4,301	-699	5,000	
Postage	-0	1,100	1,100	1,000	
Miscellaneous	7,000	1,109	-5,891	2,000	Include clothing/uniforms .
	56,000	37,665	-18,335	46,200	
<i>Central Admin</i>					
Central Admin charges	39,149	39,149	0	39,149	
	39,149	39,149	0	39,149	
Total Expenditure	435,579	408,050	-27,529	422,578	
Net Expenditure	50,995	22,039	-28,956	31,836	

Forecast Reserve Position

£

Reserve balance at 31st March 2023	-192,577
<i>Estimated Transfer to Reserve</i>	16,735
Estimated reserve balance at 31st March 2024	-175,842

Levy on Constituent Authorities

Gateshead Contributions	43,236	43,236	0	44,533	3%
Sunderland	59,495	59,495	0	61,280	3%
Newcastle	60,503	60,503	0	62,318	3%
LACB South Tyneside	31,988	31,988	0	32,948	3%
LACB North Tyneside	43,362	43,362	0	44,663	3%
	238,584	238,584	0	245,742	